Unemployment insurance is a state-operated job insurance program under which you are entitled to benefits while you are unemployed if you meet the legal requirements for these payments. Benefit payments are financed solely from employers’ payroll contributions—not by any deductions from your wages. (Your wage deductions are made under the income tax law and under the Federal Social Security Act which provides for old age, survivors, dependents and permanent disability benefits.)

To Qualify for Unemployment Insurance:

1. You must have been paid at least $1,600.00 during the base period for insured work, $440.00 of which was paid to you outside the calendar quarter in which you received the highest wages. The base period is determined as follows:

<table>
<thead>
<tr>
<th>If Your Benefit Year Begins</th>
<th>Your Base Period Will Be</th>
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</thead>
<tbody>
<tr>
<td>This year between: Jan. 1 and Mar. 31</td>
<td>Last year between: Jan. 1 and Sept. 30 and the year before between Oct. 1 and Dec. 31</td>
</tr>
<tr>
<td>This year between: Apr. 1 and June 30</td>
<td>Last year between: Jan. 1 and Dec. 31</td>
</tr>
<tr>
<td>This year between: July 1 and Sept. 30</td>
<td>Last year between: Apr. 1 and Dec. 31 and this year between Jan. 1 and Mar. 31</td>
</tr>
<tr>
<td>This year between: Oct. 1 and Dec. 31</td>
<td>Last year between: July 1 and Dec. 31 and this year between Jan. 1 and June 30</td>
</tr>
</tbody>
</table>

If you have been awarded temporary total disability benefits under a workers’ compensation act or other acts, your base period may be determined differently. Contact your local Illinois Department of Employment Security office for more information.

2. You must be entirely out of work or working less than full time because there isn’t enough work for you and earning less than your weekly benefit amount. This amount will be determined when you file your claim.

3. You must be actively looking for work and willing to take any suitable job offered to you. Benefits are not paid for any period in which you are vacationing, attending school (you may be eligible if you are attending a training course approved by the IDES Director) or engaging in any other activity which makes you unavailable for work.

4. You must file your claim for unemployment insurance benefits at the local ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY office which serves the area in which you live and you must register for work with the ILLINOIS JOB SERVICE in that same office (please see the back cover of this pamphlet for the local office in your area). This should be done on the first working day after you become unemployed.

5. You must be able to work. Benefits are not paid for any day or days on which you are unable to work because of illness or other disability.

Information to be Provided

Please be prepared to provide the following information when you file your claim for unemployment insurance benefits: verification of Social Security number, names and addresses of past employers, wages earned (including dismissal wages), vacation pay or any kind of retirement pension, any odd-job or spare-time earnings (while you are unemployed), your spouse’s employment or unemployment status and Social Security number, names and birthdates of your child and/or children (including stepchildren, adopted children under the age of 18 and disabled children regardless of age) and details about your job-hunting efforts.

Note: If, within the past two years, you have worked (1) in a state other than Illinois, (2) for a railroad or (3) for the federal government, or, if you have served in the Armed Forces, tell the claimstaker.

You May Be Disqualified if You:

1. Quit your job voluntarily without good cause, attributable to your employer.

2. Were discharged for misconduct in connection with your work.

3. Failed to apply for or accept suitable work without good cause.

4. Were discharged for a felony or theft in connection with your work.

5. Are out of work because of a labor dispute.

If you decide to file a claim for unemployment insurance benefits, take this notice and your Social Security card to your local ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY office, file your claim and register for work with the ILLINOIS JOB SERVICE. If you doubt your eligibility for benefits, ask your local office for further information. For the location of the local offices, please see the back cover of this notice. Receipt of this pamphlet does not necessarily mean that you are eligible to receive benefits.

Note: The law provides jail sentences and fines up to $500 for each offense if you attempt to obtain benefits by willfully withholding information needed to determine your eligibility or by making false statements in connection with your claim.